

PAUL JONES BEROWRA REAL ESTATE
39 Berowra Waters Road Berowra NSW 2081
Ph: 9456 1333 Fax: 9456 2459

VACATING NOTICE

Property:.....

Tenant:.....

Phone:.....Work:.....Mobile:.....

Date Notice Received:.....Vacating Date:.....

Reason for Vacating:.....

Forwarding Address:.....

Inspection arrangements for prospective tenants:

.....

I confirm I have given notice and I intend to vacate the premises in accordance with the information listed above.

Signature:.....Dated:.....

Please Note

Whilst your right to quiet enjoyment is acknowledged, it would be appreciated if you would allow us the opportunity of showing prospective tenants through the property during the last fourteen days of the tenancy (see page 14 The Renting Guide)

OFFICE USE ONLY

Current Rent.....Proposed rent.....Paid to date.....

Rent owing \$.....Water usage \$..... Other.....

Check Lease Expiry Date:.....Vac date entered computer:.....

Tenant's confirmation letter sent:.....Owner advised by letter:.....

Entered on rent list:.....Advertised/internet:.....